


Instructions for Completing a PDF Fill-in-the-blank Scholarship Application Form

You will need ADOBE  Reader 6.0 or greater to open, use and print this PDF fill-in-the-blank form. If you do not have this free software installed on your computer, visit <http://get.adobe.com/reader/>. Follow the directions to install the latest ADOBE Reader which is a free download.

There are two options to complete the fill-in-the-blank application form:

1. Use the fill-in-the-blank feature to complete the form.

- Save a copy of the form to your personal data storage device.
- Type in your responses using the **Tab** key to move between fields.
- You may save the file while in progress and return to complete or revise it later.
- When finished, print the completed form.

OR

2. Print the blank application and complete it using a pen.

Whichever option you use, applicants must print the page(s) of the application containing the Applicant Appraisal and Transcript Information sections and submit to the appropriate individuals for completion (if applicable). These sections cannot be completed electronically.

Mail the completed application form (including the completed Appraisal and Transcript sections, if applicable, and any other required documents) to OCAPA by the program's application postmark deadline. The mailing address is on the application form.