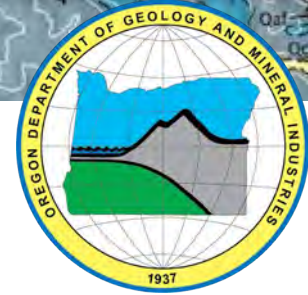


# Reporting and Recordkeeping

Lisa Reinhart | Water Quality Reclamationist  
Mineral Land Regulation and Reclamation

Oregon Dept. of Geology and Mineral Industries  
February 1, 2024



Does this look familiar?

Dear Permit Registrant,

The subject facility has been selected as the subject of this email. Details will be provided in the attached letter.

The inspection will occur on the date and time noted in the attached letter. The schedule may be adjusted accordingly.

This inspection will involve a visual assessment of Best Management Practices (BMP's).

The facility must have implemented Best Management Practices (BMP's).

**I will also be conducting an inspection.**

**Following documents during the inspection:**

- All inspection reports
- Documentation of BMP's
- All stormwater runoff reports
- Employee education records
- Documentation of BMP's including clean-up records

Documentation of BMP's, measures and treatment systems, and any other documents that may impact stormwater or waters of the state.

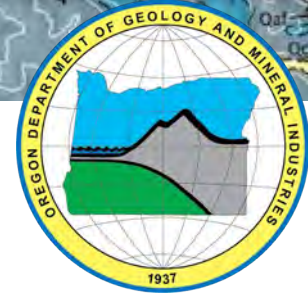
**Absence of information is assumption of guilt!**

The inspection will last approximately one hour at your facility. It is not necessary to conduct an intensive cleaning or mass characterization of the site. Your facility will receive the best evaluation as-is.

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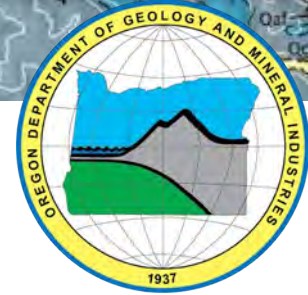
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Active Sites: Inspections must be conducted in the following areas during regular business hours and according to the following frequency:

Table 6: Inspection Frequency

Area of site	Frequency
Dikes, containment system, and pond freeboard	Daily when operating, unless site is inaccessible due to adverse weather conditions.  Pond freeboard may be inspected on a weekly basis if the facility has an alarm system or a float valve discharging to an overflow pond
Mining clearing, grading, and excavation areas	Daily when stormwater runoff, including runoff from snow melt, is occurring, unless site is inaccessible due to adverse weather conditions.  Monthly, if the entire site is temporarily stabilized or runoff is unlikely due to winter conditions (site is covered with snow, ice, or the ground is frozen) or seasonal arid periods.
Area of site	Frequency
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Areas of the site where industrial activities are exposed to stormwater, including locations of BMPs, material storage and stockpiling areas, vehicle entrance and exit areas.	Monthly
Monitoring point(s)	Monthly, when discharging, for the presence of floating solids (associated with mining or batch plant activities), foam, visible oil sheen, and discoloration of the discharge.
Stormwater control facilities and drainage systems	Annually before wet weather season (by October 1 <sup>st</sup> )





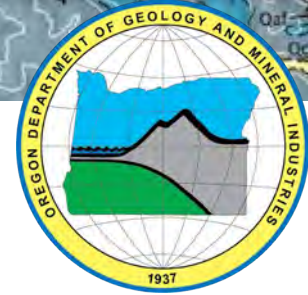
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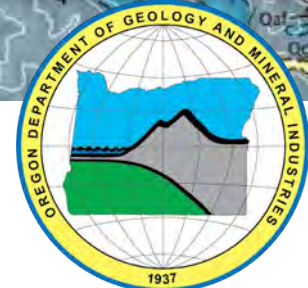
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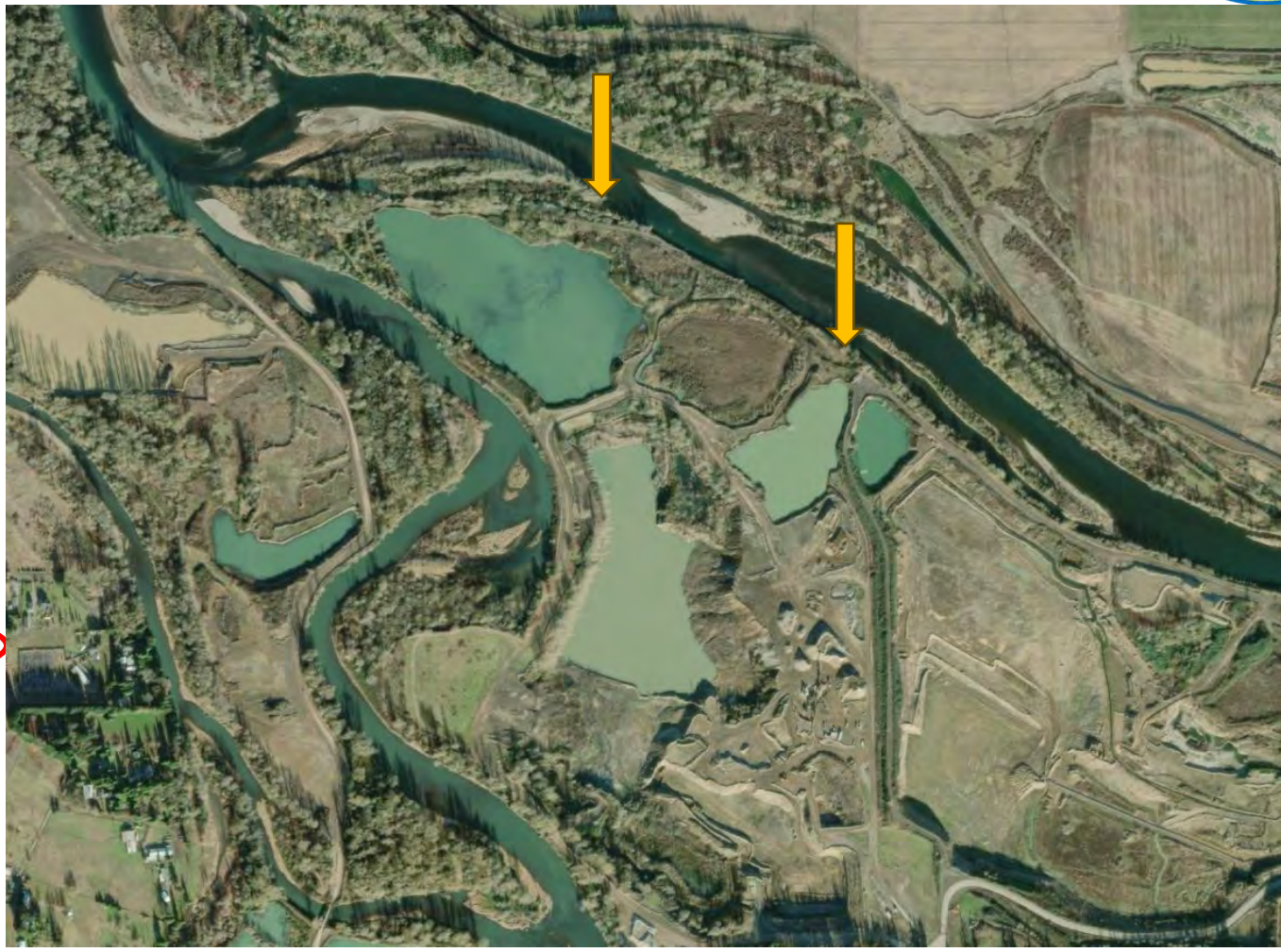


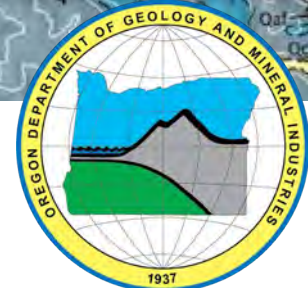
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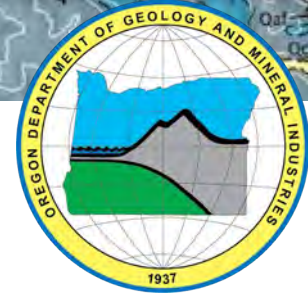
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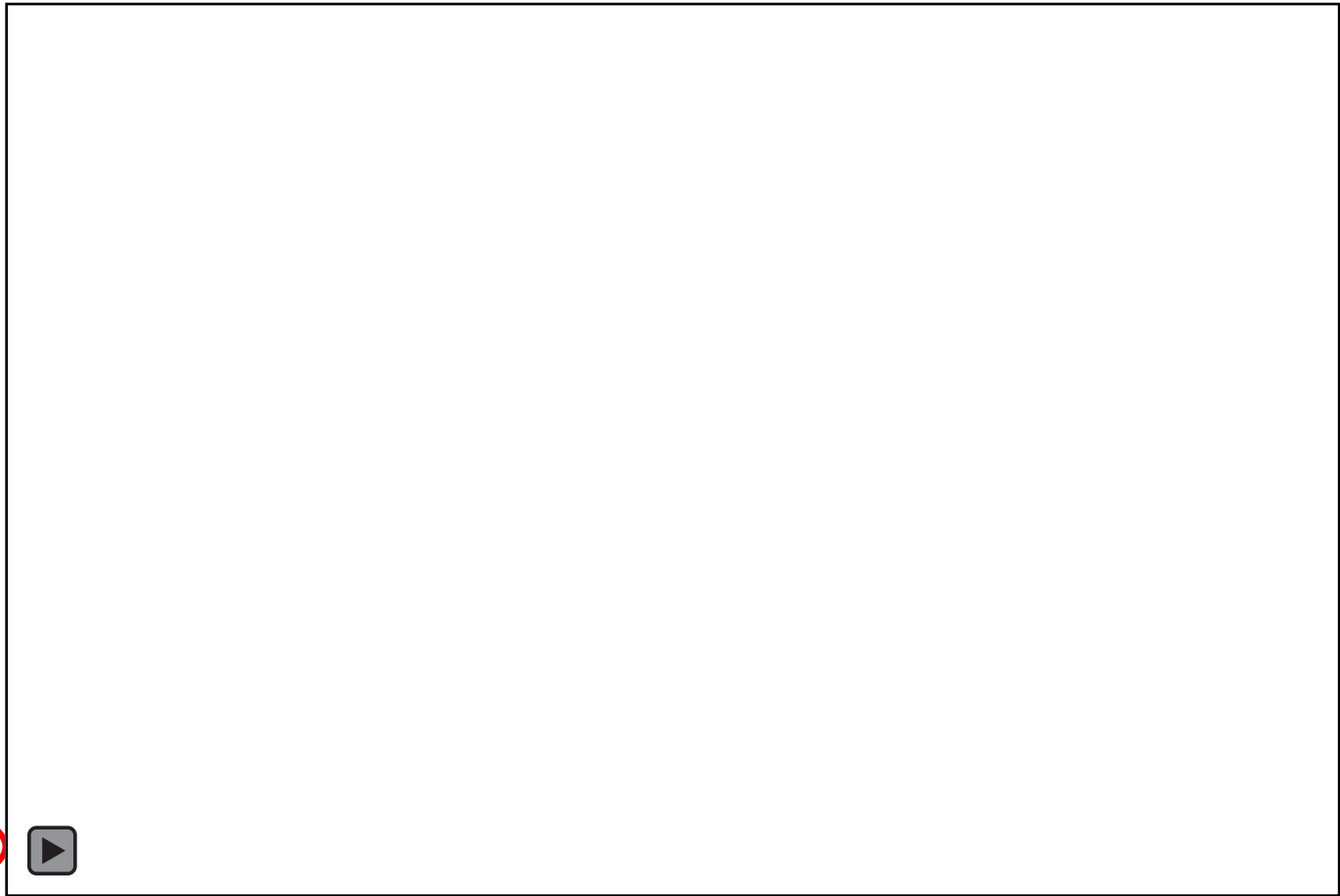


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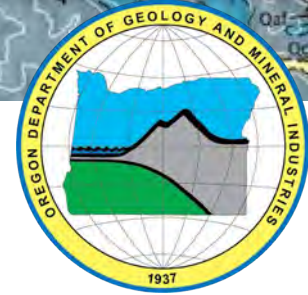
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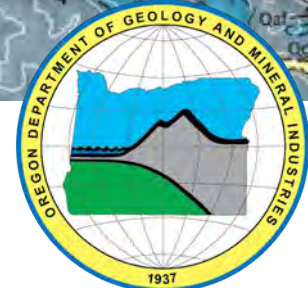
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## Temporarily Inactive Sites

Permit registrant must inspect the site once, **prior to the site becoming inactive**, to ensure that erosion and sediment control measures are in working order.

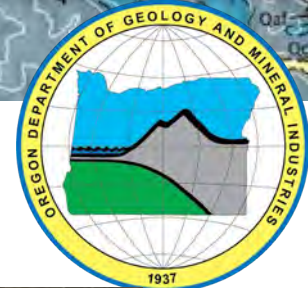
Any necessary maintenance and repair must be made prior to leaving the site.

Once the site becomes inactive, inspect the site every three months during the wet weather season (October 1 to April 30) unless the site is inaccessible due to adverse weather conditions.

If the site becomes active, the permit registrant must immediately resume inspections according the frequency for active sites.



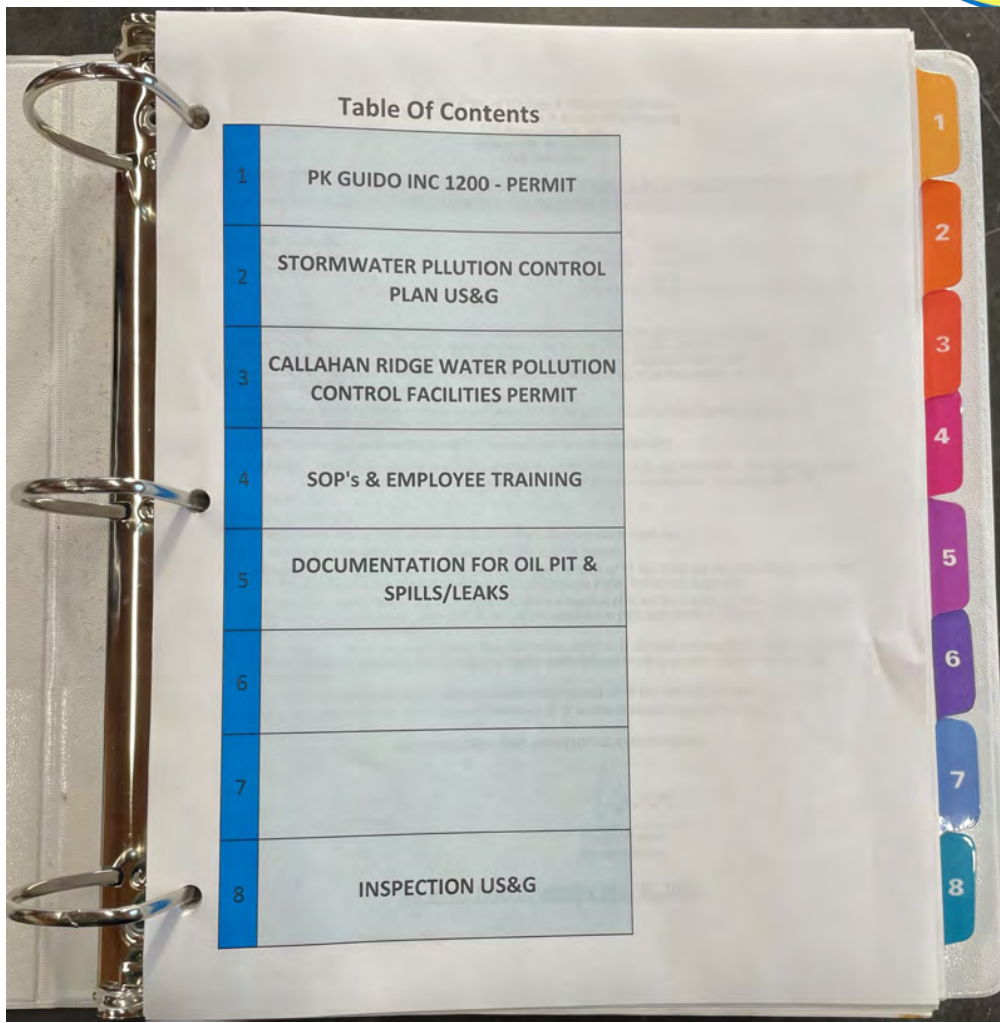
*Schedule D.3- Definitions: Active phase means the activities including the extraction, removal or recovery of minerals. For surface mines, this definition does not include any land where grading has returned the earth to a desired contour and reclamation has begun.*

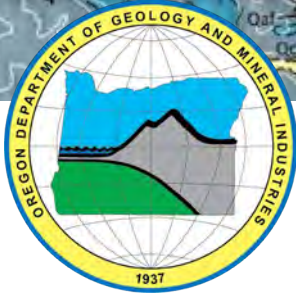


# Schedule A, condition 9- Record Keeping Procedures

The permit registrant must record and maintain at the facility the following information. All records must be retained by the permit registrant for at least 3 years and made available to DEQ or Agent upon request.

- A copy of the SWPCP and any revisions, corrective actions reports, and inspection reports.
- Inspection, maintenance, repair and education activities.
- Spills or leaks of significant materials (see condition D.3, Definitions) that impacted or had the potential to impact stormwater or surface waters. Include the corrective actions to clean up the spill or leak as well as measures to prevent future problems of the same nature.





## Schedule B, Condition 7.c

**Document the following in an inspection report that is retained on-site and submitted to DEQ or Agent upon request:**

- Description of adverse weather conditions, if site inaccessible.
- The inspection date, time and hours of operation.
- Control measures needing cleaning, replacement, maintenance, reconditioning or repair;
- The condition of the drainage/conveyance system and need for maintenance.
- Previously unidentified sources of pollutants.
- Monthly observations of stormwater and mine dewatering discharges and whether the discharges contained floating solids (associated with industrial activity), foam, visible oil sheen, and was discolored. If these pollutants are present in the discharge, describe the corrective action(s) taken or that will be taken to remedy the problem. If no discharge occurred during the month, describe the reason in the report according to the requirements in condition B.3.b.

Month/Year: _____		Did a Stormwater Discharge Occur this Month? _____							
<p>Monthly inspections of the facility stormwater system and drainage area are conducted to evaluate the condition of site controls. Inspections focus on:</p> <ul style="list-style-type: none"> <li>• Visual inspection of the facility stormwater system and identification of sources of pollutants to which stormwater is exposed.</li> <li>• Leaks or spills from equipment and vehicles.</li> <li>• Off-site tracking of waste materials or sediment where vehicles enter or exit the site.</li> <li>• Evidence of, or the potential for, pollutants entering the drainage system.</li> <li>• Evaluation of the condition of site control measures and the need for maintenance and/or repairs.</li> <li>• Visual inspection of stormwater at the stormwater sampling locations (see Figure), when discharge is occurring during regular business hours, for the presence of floating solids (associated with industrial activity), foam, visible oil sheen, and discoloration.</li> </ul>									
Checklist Item		(Yes/No)	Additional Information (e.g., Location, Source, Detailed Description, Corrective Action Implemented Date)						
<b>Monthly Visual Monitoring</b> Date of Visual Monitoring Assessment: _____									
Was Stormwater Discharging during the inspection? _____									
There are no floating solids (from industrial activities), foam, oil sheen, or discoloration visible in stormwater discharge at sampling location.									
<b>Monthly Stormwater Inspection</b> Date of Inspection: _____									
Stockpile area (stormwater runoff, free of sediment).									
Are the spill kits properly stocked and in their designated locations?									
Is there evidence of non-stormwater discharges to storm drains?									
Is there evidence of trackout at entrance or exits?									
Do the treatment ponds show excessive solids accumulation?									
<b>Weekly Stormwater Inspections</b>		Date of Inspections:		1st wk	2nd wk	3rd wk	4th wk	5th wk	Action Items?
All streams within 300 feet of active seepage pond.									
<b>Daily Inspections</b>		Date:	Mon.	Tue.	Wed.	Thurs.	Fri.	Additional Information (e.g., Location, Source, Detailed Description, Corrective Action Implemented & Date)	
Dikes, containment system, and pond freeboard.									
Mining clearing, grading, and excavation areas clean.									
Ditches and pond area clean.									
		Date:							
Dikes, containment system, and pond freeboard.									
Mining clearing, grading, and excavation areas									
Ditches and pond area clean									
		Date:							
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		Date:							
Dikes, containment system, and pond freeboard.									
Mining clearing, grading, and excavation areas									
Ditches and pond area clean.									
		Date:							
<b>Stormwater System Maintenance: Note stormwater system preventive maintenance activities performed this month.</b>									
Inspected By: _____		Signature: _____							
<small>I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.</small>									

FISHER PIT  
ANNUAL STORMWATER MAINTENANCE

PERSONS INVOLVED: JAY LAMBERT      KYLER WARRARD  
STEVE WARD      NORT STATT  
WAYNE BREWER

10-1-19  
PHOTO 25 #

- 1 - SETTLEMENT POND-1 CLEANED OUT.
- 2 - " " -2 DUG OUT.
- 3 - WATER DITCH AND END OF PIPE CLEANED OUT ON FISHER SIDE ON PIT FLOOR.
- 4-9 - GRADING GRAVEL FLOOR ON FISHER SIDE.
- 5 - DRAIN POND AND PIPE AT CRUSHER CLEANED OUT. ROCK MOVED AND CLEANED UP MUD, REPLACED ROCK.
- 6-7-8 - DITCHES AND PONDS CLEANED OUT BOTH SIDES OF LOWER ROAD.
- 10-11 - ROCK DAMS REPLACED ON LOWER ROAD.

10-2-19

- 12 - RAISED AND GRADDED PIT FLOOR AREA ON FISHER SIDE TO DIVERT WATER INTO CULVERT PIPES.
- 13 - ADDED NEW ROCK TO ROAD BY JAN RUN PILE, DITCHES INTO CULVERT.

10-3-19

- 14 - GRADING ROADS ON BOISE SIDE OF QUARRY.
- 15+18 - CLEANED OUT DITCHES ON BOISE SIDE FLOOR.
- 16 - OUTLET OF POND - 3 CLEANED OUT.
- 17 - ROCK DAMS IN DITCHES.
- 19+20 - ROAD UP TO BOISE SIDE - (STEADY INCLINE) DITCH CLEANED, NEW ROCK DAMS.
- 21 - GRADING LOWER END OF BOISE ROAD BY CRUSHER.
- 22 - DITCH CLEANED AND NEW DAMS PUT IN.

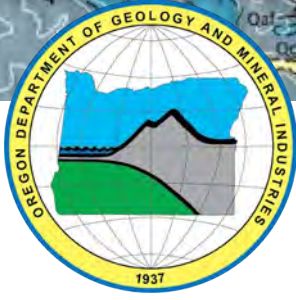
General Information			
Site Name		Hours of Operation	
DEQ File Number		Location	
Date of Inspection		Start/End Time	
Inspector's Name(s)			
Inspector's Title(s)			
Inspector's Contact Information			
Inspector's Qualifications			
Describe present phase of operations			
Type of Inspection: <input type="checkbox"/> Regular <input type="checkbox"/> Pre-storm event <input type="checkbox"/> During storm event <input type="checkbox"/> Post-storm event			
Weather Information			
Has there been a storm event since the last inspection? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, provide: Storm Start Date & Time:                  Storm Duration (hrs):                  Approximate Amount of Precipitation (in):			
Weather at time of this inspection? <input type="checkbox"/> Clear <input type="checkbox"/> Cloudy <input type="checkbox"/> Rain <input type="checkbox"/> Sleet <input type="checkbox"/> Fog <input type="checkbox"/> Snowing <input type="checkbox"/> High Winds <input type="checkbox"/> Other:    Temperature:			
Have any discharges occurred since the last inspection? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, describe:			
Are there any discharges at the time of inspection? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, describe:			

	BMP	BMP Replacement or Maintenance Required?	Corrective Action Needed and Notes
1		<input type="checkbox"/> Yes <input type="checkbox"/> No	
2		<input type="checkbox"/> Yes <input type="checkbox"/> No	
3		<input type="checkbox"/> Yes <input type="checkbox"/> No	
4		<input type="checkbox"/> Yes <input type="checkbox"/> No	
5		<input type="checkbox"/> Yes <input type="checkbox"/> No	
6		<input type="checkbox"/> Yes <input type="checkbox"/> No	
7		<input type="checkbox"/> Yes <input type="checkbox"/> No	
8		<input type="checkbox"/> Yes <input type="checkbox"/> No	
9		<input type="checkbox"/> Yes <input type="checkbox"/> No	
10		<input type="checkbox"/> Yes <input type="checkbox"/> No	
11		<input type="checkbox"/> Yes <input type="checkbox"/> No	
12		<input type="checkbox"/> Yes <input type="checkbox"/> No	
13		<input type="checkbox"/> Yes <input type="checkbox"/> No	
14		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Below are some general site issues that should be assessed during inspections. Customize this list as needed.

	BMP/activity	Maintenance Required?	Corrective Action Needed and Notes
1	Are all slopes and disturbed areas not actively being worked properly stabilized?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2	Are natural resource areas (e.g., streams, wetlands, mature trees, etc.) protected with barriers or similar BMPs?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3	Are perimeter controls and sediment barriers adequately installed (keyed into substrate) and maintained?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4	Are discharge points and receiving waters free of floating solids, foam, visible oil sheen, or discolored?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
5	Are storm drain inlets properly protected?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6	Is the exit preventing sediment from being tracked into the street?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
7	Is trash/litter from work areas collected and placed in covered dumpsters?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
8	Are washout facilities (e.g., concrete) available, clearly marked, and maintained?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
9	Are vehicle and equipment fueling, cleaning, and maintenance areas free of spills, leaks, or any other deleterious material?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
10	Are materials that are potential stormwater contaminants stored inside or under cover?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
11	Is process water properly controlled (e.g., wash water, wheel wash, processing water)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
12	What is the level of pond freeboard? (In feet).		
13	Are ponds seeping discharge to surface waters.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Corrective Actions Taken			

Print name and title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Q: Who is required to maintain records?

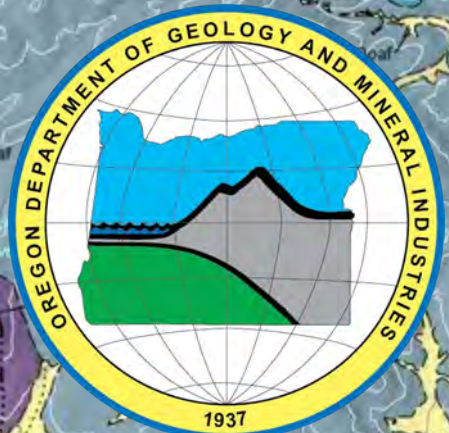
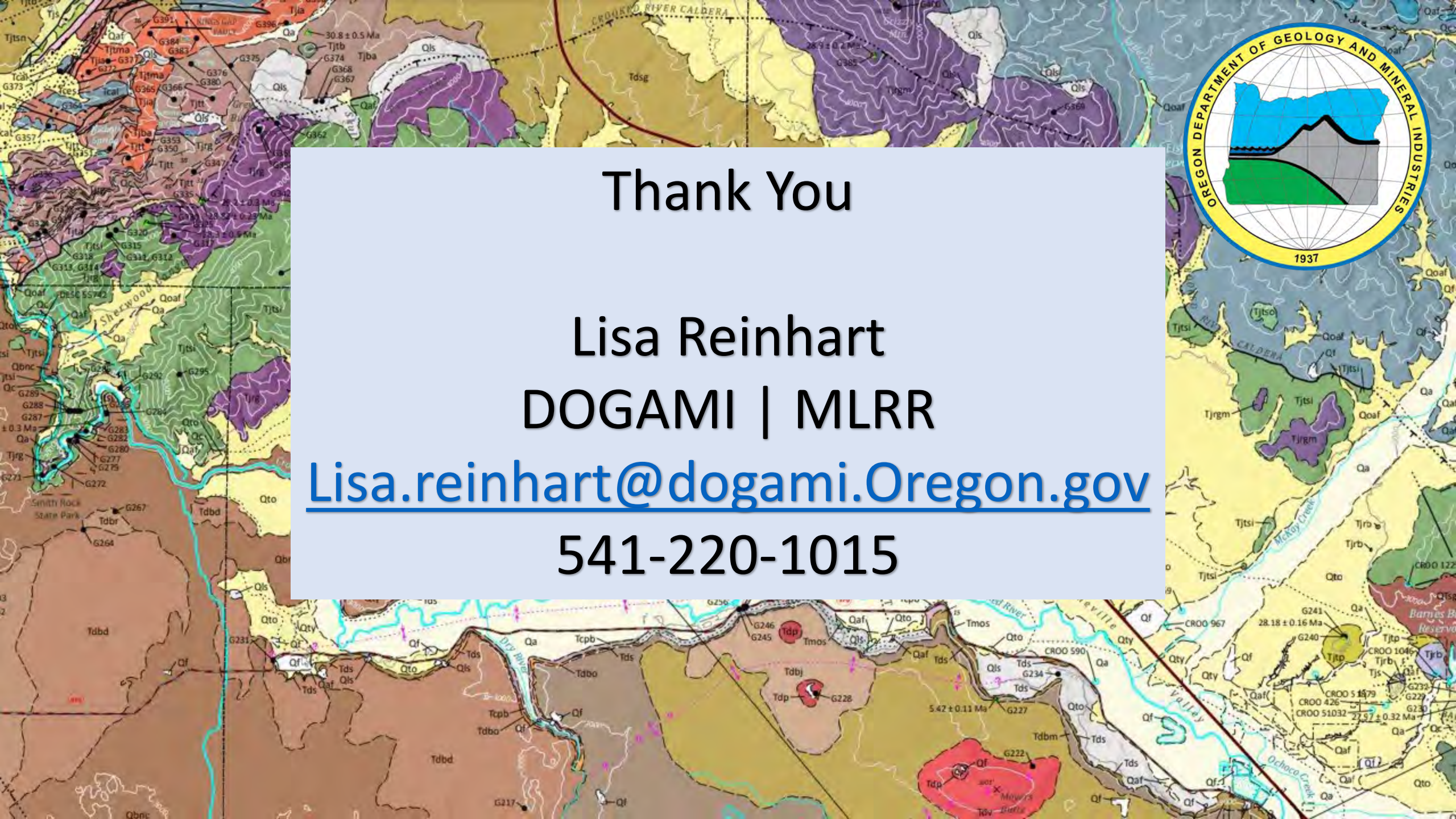
A: Permit Registrants/Permittees!

Q: What records are you required to maintain?

A: SWPCP, Corrective Action, Inspection, Maintenance, and Spill Reports

Q: What happens if you don't maintain required records?

Q: GUILTY OF NON-COMPLIANCE



Thank You

Lisa Reinhart  
DOGAMI | MLRR

[Lisa.reinhart@dogami.Oregon.gov](mailto:Lisa.reinhart@dogami.Oregon.gov)

541-220-1015